

# ***December 2012 SCMCAA Head Start Annual Report***



**South Central  
Missouri  
Community  
Action Agency**

## **SCMCAA Head Start Winona, MO**



Children attended their first day of school at East Carter County Head Start in Ellsinore, MO on 9/4/12.

**December 2012**

South Central Missouri Community Action Agency Head Start/Early Head Start is funded to serve 644 children and families.

We have a seven county service area that includes the counties of Butler, Carter, Dent, Reynolds, Ripley, Shannon and Wayne.

We operate 12 Head Start centers, 39 classrooms and one home base program.

Most classrooms are full day and in session seven hours per day, four days per week.

We operate a 32 week schedule from September through May with 128 days of attendance.

The full year center in Poplar Bluff operates 50 weeks per year, & is full day for both EHS and the HS expansion class.

The MIECHV home base program serves 115 families in Butler and Ripley counties.

Children are provided with activities to increase their cognitive and creative skills, as well as opportunities for expanding their physical and social development.

Children are screened and assessed throughout the year to track their on-going development and referred for any additional services if needed.

Two meals and one snack are provided each day in the full day classrooms and the EHS program offers extended care before and after EHS hours.

The MIECHV EHS home base program makes weekly home visits to families, provides two socializations per month and is aimed at enhancing the development of infants and toddlers while strengthening families.

The Head Start program is administered by the Office of Head Start, Administration for Children and Families, Department of Health and Human Services.

South Central Missouri Community Action Agency is the grantee for Head Start and receives funding for the Head Start and Early Head Start programs. In 2011-2012 SCMCAA received the following funding for the Head Start programs:

## **Funds Received 2012**

### **Regular Head Start (5/2012)**

Program Operations: \$3,703,363.00

T/TA: \$50,879.00

### **Early Head Start (5/2012)**

Program Operations: \$939,489.00

T/TA: \$23,487.00

### **MIECHV EHS Home Base Program (10/2012)**

Program Operations: \$920,000.00

### **TOTAL FUNDING RECEIVED 2012**

**\$5,637,218.00**

# SCMCAA Head Start Education Staff

Head Start classroom staff have made great strides to increase their knowledge and training in the area of early childhood and in the content area of their specific position within the HS/EHS program. Staff attends in-service training throughout the year as well as conferences, college courses and training or certification related to their job.

Classroom staff either possess or receive training to obtain their Child Development Associate Credential (CDA) with a pre-school or infant/toddler endorsement.

Head Start teachers must have a minimum of an AA degree, Early Head Start teachers must possess a CDA.

HS teachers with a BS degree make an aver-

age yearly salary of \$17,797. EHS teachers with an BS average \$20,136 due to the longer EHS full year.

Our EHS Home Visitors must have a minimum of an AA degree.

- *One hundred percent of our Head Start teachers have either an AA, BS or MS degree. Seventy percent of those teachers have a BS degree.*
- *All EHS teachers have their CDA credential. Two EHS teachers have their BS degree and six have their AA degree.*
- *Sixty-four percent of the home visitors have a BS degree..*



Field trips are an important part of our learning experiences. Children gain much knowledge from their "outside classrooms". These are children from the Reynolds County center with Mrs. Janie Evans, Teacher.

## Enrollment

SCMCAA Head Start has maintained 100% enrollment for over 10 years and stays well below the 10% over income guideline for enrollment.

OHS funds support services for 644 children and families in a seven county area in the EHS/HS program. The MIECHV grant serves 115 children and families in Butler and Ripley counties.

In 2011-2012 we served 666 Head Start children and families. EHS served 114

children and pregnant women.

- *SCMCAA Head Start/Early Head Start served 780 children and families in 2011-2012.*
- *Our average monthly enrollment was 100% and 100% of the children enrolled are below income guidelines.*
- *We serve 11% of the income eligible children (0-5) in this area.*



An infant room at Early Head Start. Children of all ages love to dress up!



(left) A parent participates in center activities with her child.

(below right) Volunteers contribute valuable time working with children in the classrooms.

Parents and family members have many opportunities to participate in their Head Start program. Parents can serve on their local parent committee, Policy Council, or Executive Board.

Parents can participate as parent vol-

unteers on field trips, in the classroom, as bus monitors, or in the kitchen. Parents also participate through parent-child activity plans, socializations, parent-teacher conferences, and open houses.

Centers have special events like Family Fun Night that allow for additional parent, child and staff activities. Centers also plan special activities for grandparents, fathers, and mothers.

- *\$1,794,099.00 was collected in-kind for 2011-2012.*
- *72% (HS) and 93% (EHS) of our families received at least one family service.*



## Parent Involvement

## Curriculum and Transition

SCMCAA Head Start and Early Head Start utilizes the *Creative Curriculum*. This is a scientifically based, research-validated comprehensive curriculum that assists preschool teachers in teaching literacy, mathematics, science and social studies.

The CC for Infants, Toddlers, and Twos retains its focus on responsive care while incorporating objectives that enable teachers to focus on what matters most for very young children. This helps teachers to plan and implement every aspect of caring for and teaching children from birth to age 3. It is an inclusive, strengths-based approach for all children.

The curriculum balances both teacher-directed and child initiated learning with an emphasis on responding to children's learning styles and building on their strengths and interests.

The home base program uses *Partners for a Healthy Baby* as their curriculum. This addresses issues of child health and development within the many needs of expectant and parenting families.

All children are screened upon entry to the program and are assessed several times during the program year.

Staff utilize the Teaching Strategies Gold web based assessment to track children's on-going development.

We are able to track individual and group progress and know exactly if we are meeting children's needs. That information is used to generate detailed reports, make informed decisions, and plan individually and responsively with every child.

The high quality curriculum implementation supports positive child outcomes and is aligned with the Head Start Outcomes Framework and Missouri Early Learning Standards.

Transition activities are provided each year and include:

- Kindergarten tours, transition parent meetings, kindergarten information for teaching staff, information sharing between Head Start and the local public school
- Children 0-24 months are transitioned into the 24-36+ months classrooms and into Head Start with visits between teachers, children and parents. Information is shared between parents and staff.

## Reviews and Audits

All Head Start programs undergo a triennial on-site review by the Federal Government to determine if the program is in compliance with Federal Program Performance Standards.

Based on the information gathered during the last review in March 2012, it was determined that SCMCAA Head Start was in full compliance with all applicable Head Start Performance Standards, laws, regulations and policy requirements.

*"Based on the information gathered during our review, it was determined that your Head Start and Early Head Start programs are in compliance with all applicable Head Start Program Performance Standards, laws, regulations and policy requirements."*

*Yvette Sanchez Fuentes, Director, Office of Head Start*

An agency wide audit was conducted by Roberts, McKenzie, Mangan & Cummings, PC, Certified Public Accountants in December 2012 for the year

ended September 2012.

The audit found that there were no findings or significant deficiencies for the year ended 9/30/2012.

A copy of the report can be requested by calling South Central Missouri Community Action Agency, (573)-325-4255.

## Health Services

A total of 712 Head Start and Early Head Start children were medically screened during the 2011-2012 program year. Of those 712 children, 20 were diagnosed as needing medical treatment. Twenty children received medical treatment.

- **99% of the HS children served and 95% of EHS children are up to date on a schedule of well child care for the 2011-2012 program year.**

619 HS/EHS Start children received dental services during 2011-2012. 112 Head Start children were diagnosed as needing follow up dental treatment. Ninety-six received those services.

- **81% of EHS children were up to date on a schedule of age appropriate oral care.**
- **78% of the Head Start children received preventative dental care during 2011-2012.**



Preventative health exams assist with detecting any problems or delays.

# South Central Missouri Community Action Agency

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## SCMCAA Head Start

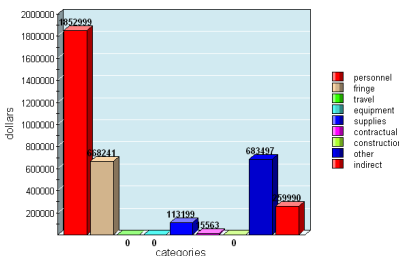


**Developments in neuroscience over the last decade have revealed that an extraordinary amount of brain development occurs before age 5 — and that children living in poverty are at high risk for exposure to stressors that can undermine their future learning and health.**

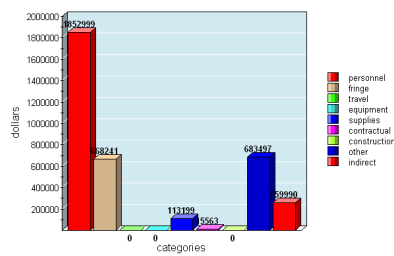
Shonkoff, J. P., & Phillips, D. (2000).  
*From Neurons to Neighborhoods: The Science of Early Childhood Development.* Washington, D. C.: National Academy Press.

## Expenditures and Proposed Budget

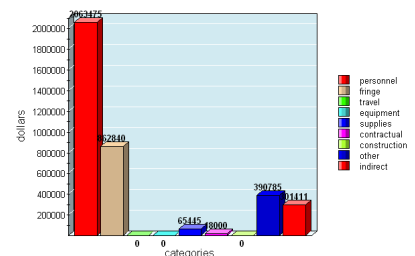
2011-2012 HS Expenditures



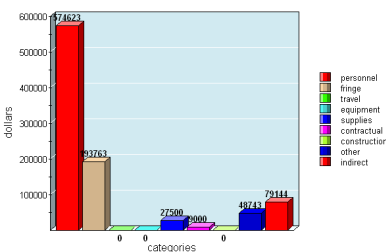
2011-2012 HS Expenditures



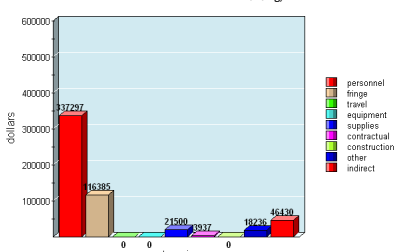
2012-2013 HS Budget



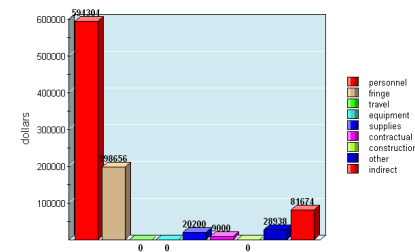
2011-2012 EHS Budget



2011-2012 EHS Expenditures (Partial year - due to grant funding)



2012-2013 EHS Budget



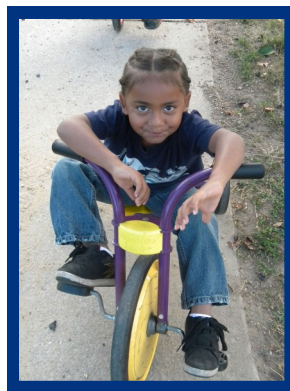
### Budget

- The *wages* budget category includes salaries for all Head Start staff and *fringe* includes all staff benefits such as health insurance.
- *Supplies* includes all office supplies, classroom supplies and cleaning supplies.
- *Equipment* is any one item purchased costing over \$25,000.00.
- *Other* includes expenses like rent, utilities, insurance, parent services, in area travel, and fuel for vehicles.
- The *contractual* category includes funding for the mental health consultant.
- *Indirect* is a percentage of the total grant amount for established administrative services from the grantee.









"Tell me and I forget. Show me and I remember. Involve me and I understand."

- Chinese proverb