

2013 SCMCAA Head Start Annual Report



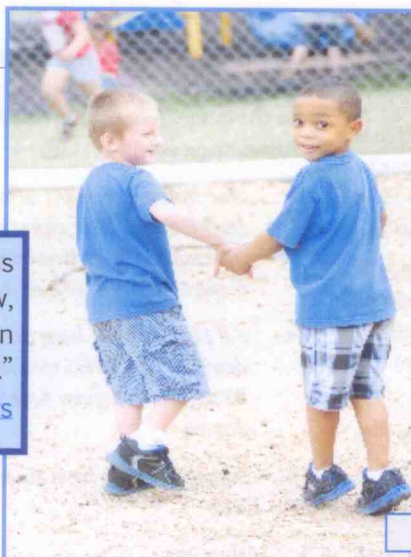
South Central
Missouri
Community
Action Agency

December 2013

SCMCAA Head Start Winona, MO

"I don't think anyone can grow unless he's loved exactly as he is now, appreciated for what he is rather than what he will be."

Fred Rogers



Head Start—growing great kids everyday!

South Central Missouri Community Action Agency Head Start/Early Head Start is funded to serve 702 children and families.

We have a seven county service area that includes the counties of Butler, Carter, Dent, Reynolds, Ripley, Shannon and Wayne.

We operate 11 Head Start centers, 37 classrooms and one home base program.

Most classrooms are full day and are in session seven hours per day, four days per week.

We operate a 32 week schedule from September through May with 128 days of attendance.

The full year center in Poplar Bluff operates 48 weeks per year, & is full day for both EHS and the HS expansion class.

The MIECHV EHS home base program serves 115 families in Ripley and Butler county.

In all programs, families and children are provided with activities to increase their cognitive and creative skills, as well as opportunities for expanding their physical and social development.

Children are screened and assessed throughout the year to track their on-going development and referred for any additional services if needed.

Two meals and one snack are provided each day in the full day classrooms and the EHS program offers extended care before and after EHS hours.

The MIECHV EHS home base program makes weekly home visits to families and provides two socializations per month.

The Head Start program is administered by the Office of Head Start, Administration for Children and Families, Department of Health and Human Services.

South Central Missouri Community Action Agency is the grantee for Head Start and receives funding for the Head Start and Early Head Start programs. In 2012-2013 SCMCAA received the following funding for Head Start programs:

Funds Received

Regular Head Start (5/2013)

Program Operations: \$3,458,685.00

T/TA: \$50,879.00

Early Head Start (5/2013)

Program Operations: \$939,489.00

T/TA: \$23,487.00

MIECHV EHS Home Base Program (10/01/2013)

Program Operations: \$920,000.00

TOTAL FUNDING RECEIVED 2013

\$5,392,540.00

Sequestration funds cut 6/2013: \$244,678

Teaching Staff

Head Start classroom staff have made great strides to increase their knowledge and training in the area of early childhood and in the content area of their specific position within the HS/EHS program. Staff attends in-service training throughout the year as well as conferences, college courses and training or certification related to their job.

Classroom staff either possess or receive training to obtain their Child Development Associate Credential (CDA) with a pre-school or infant/toddler endorsement.

Head Start teachers must have a minimum of an AA degree, Early Head Start teachers must possess a CDA, and we require MIECHV EHS Home Visitors to have a

minimum of an AA degree.

HS teachers make an average yearly salary of \$17,572. EHS teachers average \$21,964 due to the longer service year, and Home Visitors average \$26,104.

- *One hundred percent of our Head Start teachers have either an AA, BS or MS degree. Seventy six percent of those teachers have a BS degree.*
- *All EHS teachers have their CDA credential. Three EHS teachers have their BS degree and seven have their AA degree.*
- *9 home visitors have an AA, 5 have a BS*



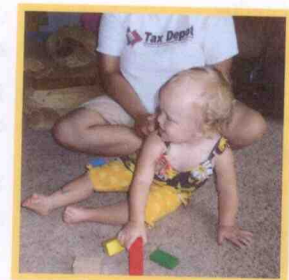
The most important part of working for Head Start is loving your job and all the little extras that come with it!
(PB PYC center)

Enrollment

SCMCAA Head Start has maintained 100% enrollment for over 10 years and stays well below the 10% above income guideline for enrollment.

OHS funds services for 587 children and families in a seven county area in the EHS/HS program. The MIECHV grant serves 115 EHS children and families in Ripley and Butler counties.

- *SCMCAA Head Start/Early Head Start served 940 children and families in 2012-2013.*
- *Our average monthly enrollment was 100% and 99% of the children enrolled are below income guideline.*
- *We serve 30% of the income eligible children (age 0-5) in this area.*



EHS HBO home visitors provide weekly information and activities for families in their own home

Parent Involvement

Parents and family members have many opportunities to participate in their Head Start program. Parents can serve on their local parent committee, Policy Council, or Executive Board.

Parents can participate as parent volunteers on field trips, in the classroom, and other areas. Parents also participate through parent-child activity plans, parent-teacher conferences, and annual open house.

Centers have special events like Family Fun Night that allow for additional parent, child and staff activities. Centers also plan special activities for grandparents, fathers, and mothers.

- *\$1,685,346.00 was collected in in-kind for 2012-2013. This was \$506,000 over our requirements.*
- *86.5% (HS) and 96.9% (HBO/EHS) of our families received at least one family service.*



Parents play an important part in our program and are the most important thing in their child's life!

Curriculum and Transition

SCMCAA Head Start utilizes the *Creative Curriculum*. This is a scientifically based, research-validated comprehensive curriculum that assists preschool teachers in teaching literacy, mathematics, science and social studies.

In center base EHS, the *Creative Curriculum for Infants, Toddlers, and Twos* retains its focus on responsive care while incorporating objectives that enable teachers to focus on what matters most for very young children. This helps teachers to plan and implement every aspect of caring for and teaching children from birth to age 3.

The MIECHV EHS home base program provides weekly home visits using the *Partners for a Healthy Baby* curriculum. This curriculum addresses the issues of child health and development within the context of the multifaceted needs of expectant and parenting families.

All children are screened upon entry to the program and are assessed several times during the program year.

Staff utilize the *Teaching Strategies Gold* web based assessment to track children's on-going development.

We are able to track individual and group progress and know exactly if we are meeting children's needs. That information is used to generate detailed reports, make informed decisions, and plan individually and responsively.

The high quality curriculum implementation supports positive child outcomes and is aligned with the Head Start Outcomes Framework and Missouri Early Learning Standards.



Transition activities are provided for each year and include:

- Kindergarten tours, transition parent meetings, kindergarten information for teaching staff, information sharing between Head Start and the local public school
- Children 0-24 months are transitioned into the 24-36+ classrooms and into Head Start with visits between teachers, children and parents. Information is shared between parents and staff.

Reviews and Audits

All Head Start programs undergo a triennial on-site review by the Federal Government to determine if the program is in compliance with Federal Program Performance Standards.

Based on the information gathered during the last review in March 2012, it was determined that SCMCAA Head Start was in full compliance with all applicable Head Start Performance Standards, laws, regulations and policy requirements.

"Based on the information gathered during our review, it was determined that your Head Start and Early Head Start programs are in compliance with all applicable Head Start Program Performance Standards, laws, regulations and policy requirements."

Yvette Sanchez Fuentes, Director, Office of Head Start

An agency wide audit was conducted by Roberts, McKenzie, Mangan & Cummings, PC, Certified Public Accountants in December 2013 for the year

ended September 2013.

The audit found that there were no findings or significant deficiencies for the year ended 9/30/2013.

A copy of the report can be requested by calling South Central Missouri Community Action Agency, 573-325-4255.

OHS approved SCMCAA Head Start for a five year grant cycle beginning on 5/1/2014, based on our most recent review results.

Health Services

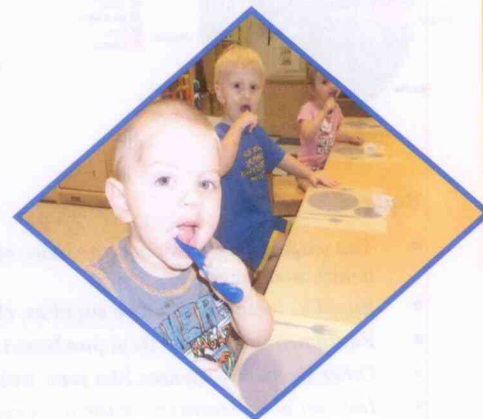
A total of 777 HS/EHS/HBO children were medically screened during the 2012-2013 program year. 11 were diagnosed as needing medical treatment. 10 children received medical treatment.

- **83% of the HS/EHS/HBO children received a medical exam during the 2012-2013 program year.**

567 HS children received dental preventative care and 600 completed an

oral health examination during 2012-2013. 170 EHS/HBO children received a dental exam.

- **98% of the Head Start children had continuous accessible dental care at the end of the enrollment year.**
- **108 HS children needed dental treatment and 79 received treatment.**



Toddlers brushing their teeth after a meal at the FYC center in Poplar Bluff.

South Central Missouri Community Action Agency

SCMCAA Head Start

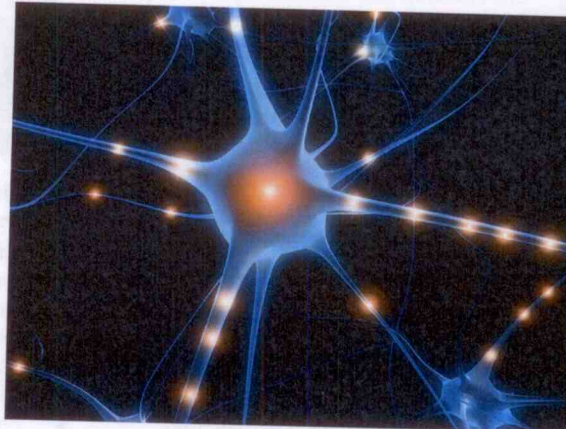
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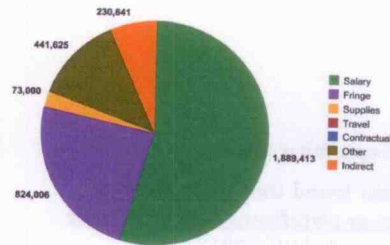
EARLY EXPERIENCES

At age eight months an infant may have 1,000 trillion synapses. However, by age 10 the number of synapses decreases to about 500 trillion. The final number of synapses is largely determined by a child's early experiences, which can increase or decrease the number of synapses by as much as 25 percent.

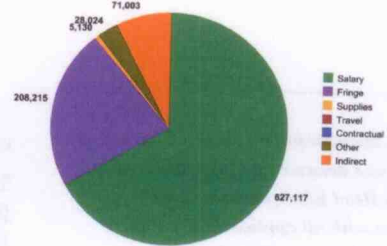
Families & Work Institute, An Ounce of Prevention Fund, Dr. Dorothy Routh of Florida State University, and the national I Am Your Child campaign.

Expenditures and Proposed Budget

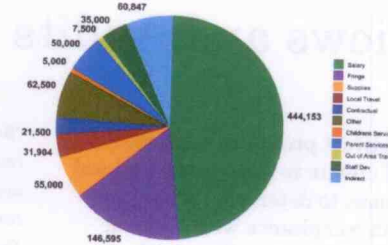
2014-2015 HS Budget



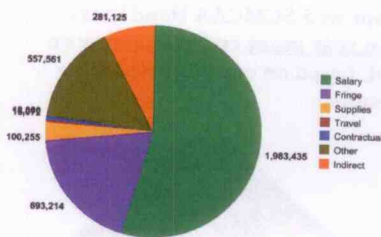
2014-2015 EHS Budget



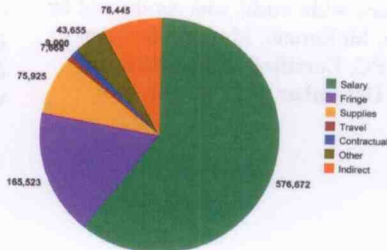
2013-2014 MIECHV EHS Budget



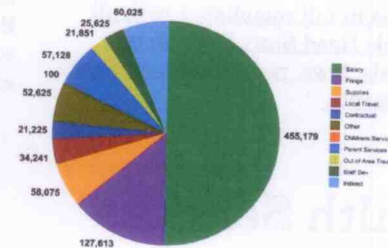
2012-2013 HS Expenditures



2012-2013 EHS Expenditures



2012-2013 MIECHV EHS Expenditures

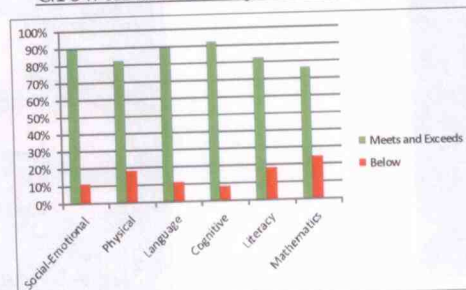


Budget

- The *wages* budget category includes salaries for all Head Start staff and *fringe* includes all staff benefits such as health insurance.
- Supplies* includes all office supplies, classroom supplies and cleaning supplies.
- Equipment* is any one item purchased costing over \$25,000.00.
- Other* includes expenses like rent, utilities, insurance, parent services, in area travel, and fuel for vehicles.
- Indirect* is a percentage of the total grant amount for established administrative services from the grantee.

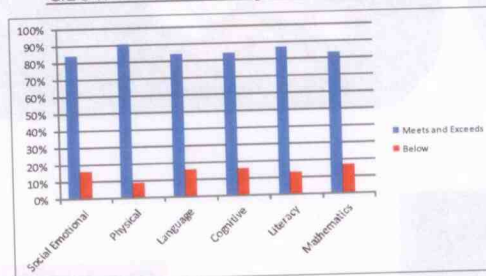
SCMCAA HEAD START SCHOOL READINESS REPORT 2012-2013

Growth Summary for 3 year olds



The *Growth Summary* is assessed in all areas of development that we are currently measuring with *Teaching Strategies Gold*. It is compared to the *Wildly Held Expectations* based on approximately 158 three year old children enrolled with only finalized checkpoints for periods Fall 2012/2013 thru Spring 2012/2013. The greatest strength for the three year olds was the cognitive domain. The weakest domain was mathematics. The average for all the three year olds with finalized checkpoints in all objectives throughout the year was 85%.

Growth Summary for 4 year olds



The *Growth Summary* is assessed in all areas of development, currently measured through the *Teaching Strategies Gold Assessment System*. It is compared to *Wildly Held Expectations* based on approximately 348 four year old children enrolled with only finalized checkpoints for periods Fall 2012/2013 thru Spring 2012/2013. The greatest strength for the four year olds was the physical domain. The weakest domain was mathematics. The average for all the four year olds with finalized checkpoints in all objectives throughout the year was 85%.

2013/2014 Program Year

The program will be adding the domains of science, social studies and the arts to the *Teaching Strategies Gold* data base. The program will be adding these objectives to our school readiness goals along with an established baseline. Teaching staff will be implementing lesson plans and individualizations through the *Teaching Strategies Gold* website. The teachers will also be tracking alphabet, shape and number knowledge on the website.

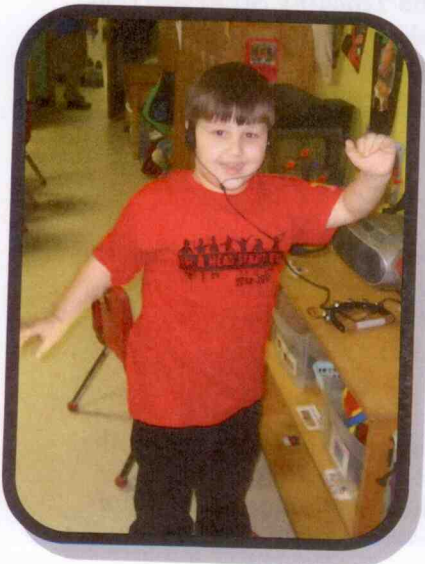
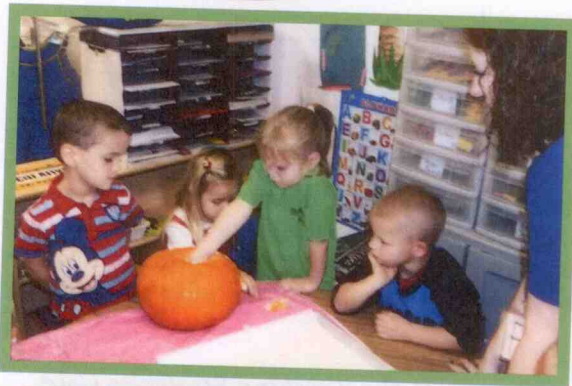
Strength and Weaknesses

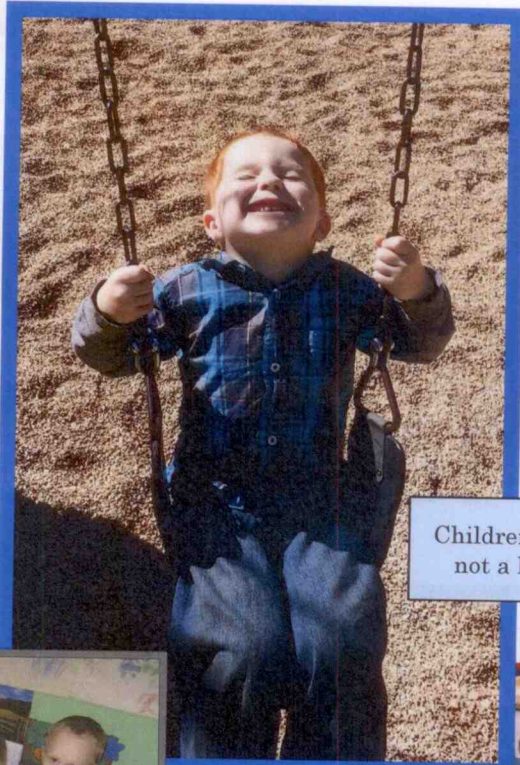
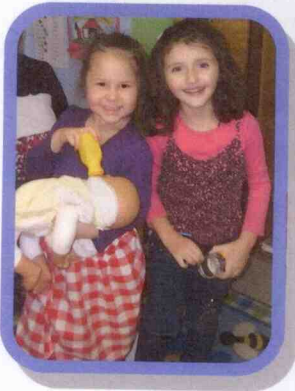
Weakness

Overall as a program we need to focus more on Math. The math domain was above the baseline but below the average of all the goals. The staff will be sending home more math related Family Activity Plans. The staff will be using an online resource for lesson plans from *Head Start Early Childhood Learning and Knowledge Center*. Teaching staff will use these resources as tools to assist with teaching math and science.

Strengths

Formal School Readiness Goals in the 5 domains of development have been created which align with both the *Head Start Child Development and Early Learning Framework* and the *Missouri Early Childhood Learning Standards*. These School Readiness Goals were a collaborative effort from the Education team consisting of component specialists, Head Start director, parents, policy council, and public school representatives.





Children need the freedom and time to play. Play is not a luxury. Play is a necessity. ~Kay Redfield

