

Fiscal Year 2015-2016 SCMCAA Head Start Annual Report



SCMCAA Head Start Winona, MO

**South Central
Missouri
Community
Action Agency**

December 2016



South Central Missouri Community Action Agency Head Start/Early Head Start is funded to serve 680 children and families.

We have a seven county service area: Butler, Carter, Dent, Reynolds, Ripley, Shannon and Wayne.

We operate 11 HS/EHS centers, and one home base program.

Service options include full day, part day, part week, full week, full year, and part year.

Two meals and one snack are provided each day in the full day classrooms.

All Early Head Start classrooms and one Head Start classroom operate 48 weeks per year, are full week and full day.

The MIECHV EHS home base program serves 135 families in Ripley and Butler County.

In all programs, families and children are provided with activities to increase their cognitive and creative skills, as well as opportunities for expanding their physical and social development.

Children are screened and assessed throughout the year to track their on-going development and referred for any additional services if needed.

The Maternal, Infant, and Early Childhood Home Visiting program makes weekly home visits to families and provides two socializations per month.

The Head Start program is administered by the Office of Head Start, Administration for Children and Families, and Department of Health and Human Services.

South Central Missouri Community Action Agency is the grantee for Head Start and receives funding for the Head Start and Early Head Start programs. In 2015-2016 SCMCAA received the following funding for Head Start programs:

Funds Received

Regular Head Start (2015-2016)

Program Operations: \$3,296,535.00

Training/Technical Assistance: \$43,911.00

Early Head Start (2015-2016)

Program Operations: \$1,406,674.00

Training/Technical Assistance: \$30,455.00

Maternal, Infant, and Early Childhood Home Visiting Program (MIECHV) (10/01/2015)

Program Operations: \$1,083,000.00

TOTAL FUNDING RECEIVED 2015-2016

Teaching Staff

Head Start classroom staff have made great strides to increase their knowledge and training in the area of early childhood and in the content area of their specific position within the HS/EHS program. Staff attends in-service training throughout the year as well as conferences, college courses and training or certification related to their job.

Teachers and home visitors either possess or receive training to obtain their Child Development Associate Credential (CDA) with a preschool or infant/toddler endorsement.

Head Start teachers must have a minimum of an AA degree, Early Head Start teachers must possess a CDA, and we require MIECHV EHS Home Visitors to have a

minimum of an AA degree.

HS teachers make an average yearly salary of \$18,519. EHS teachers average \$22,032 due to the longer service year, and Home Visitors average \$27,196.

- *One hundred percent of our Head Start teachers have either an AA, BS or MS degree. 78% of those teachers have a BS degree.*
- *2 EHS teachers have their BS degree and 10 have their AA degree, and all have CDA training or a credential.*
- *8 home visitors have an AA, 9 have a BS degree.*



The most important part of working for Head Start is loving your job and all the little extras that come with it!
(Dent County Early Head Start)

Enrollment

SCMCAA Head Start has maintained 100% enrollment for over 25 years and stays well below the 10% above income guideline for enrollment.

OHS funds services for 545 children and families in a seven county area in the EHS/HS program. The MIECHV grant serves 135 EHS children and families in Ripley and Butler counties through the home based program.

- *SCMCAA Head Start/Early Head Start served 863 children and families in 2015-2016.*
- *Our average monthly enrollment was 100% and 99% of the children enrolled were below income guideline.*
- *Head Start serves 45% of the income eligible children (age 3 & 4) in this area.*
- *Early Head Start serves 11% income eligible children (age 0-3) in our center base programs located in three counties.*
- *MIECHV EHS Home Base program serves 15% in two counties.*

This information shows a great need for Early Head Start services in our seven counties.

Parent Involvement

Parents and family members have many opportunities to participate in their Head Start program. Parents can serve on their local parent committee, Policy Council, or agency Executive Board.

Parents can participate as parent volunteers on field trips, in the classroom, and other areas. Parents also participate through parent-child activity plans, parent-teacher conferences, and annual open house.

Centers have special events like Family Fun Night that allow for additional parent, child and staff activities. Centers also plan special activities for grandparents, fathers, and mothers.

- *\$1,607,919.69 was collected in in-kind for 2015-2016. This was \$413,452 over our requirements.*
- *74% of our families received at least one family service.*



Parents and Grandparents play an important part in our program and are the most important thing in their child's life!

Curriculum and Transition

SCMCAA Head Start utilizes the *Creative Curriculum*. This is a scientifically based, research-validated comprehensive curriculum that assists preschool teachers in teaching literacy, mathematics, science and social studies.

In center base EHS, the *Creative Curriculum for Infants, Toddlers, and Twos* retains its focus on responsive care while incorporating objectives that enable teachers to focus on what matters most for very young children. This helps teachers to plan and implement every aspect of caring for and teaching children from birth to age 3.

The MIECHV EHS home base program provides weekly home visits using the *Partners for a Healthy Baby* curriculum. This curriculum addresses the issues of child health and development within the context of the multifaceted needs of expectant and parenting families.

All children are screened upon entry to the program and are assessed several times during the program year.

Staff utilize the *Teaching Strategies Gold* web based assessment to track children's on-going development.

We are able to track individual and group progress and know exactly if we are meeting children's needs. That information is used to generate detailed reports, make informed decisions, and plan individually and responsively.

The high quality curriculum implementation supports positive child outcomes and is aligned with the Head Start Outcomes Framework and Missouri Early Learning Standards.



Transition activities are provided for each year and include:

- Kindergarten tours, transition parent meetings, kindergarten information for teaching staff, information sharing between Head Start and the local public school
- Children 0-24 months are transitioned into the 24-36+ classrooms and into Head Start with visits between teachers, children and parents. Information is shared between parents and staff.

Reviews and Audits

OHS approved SCMCAA Head Start for a five year grant cycle beginning on 5/1/2014, based on our most recent review results at that time.

All Head Start programs undergo several on-site reviews by the Federal Government during the five year grant award, to determine if the program is in compliance with Federal Program Performance Standards.

We have completed 3 reviews (Health

& Safety, Comprehensive Services/ School Readiness, and Fiscal Integrity and ERSEA). All reviews had results of ***no non-compliance or deficiencies***.

An agency wide audit was conducted by Roberts, McKenzie, Mangan & Cummings, PC, Certified Public Accountants in December 2016 for the year ended September 2016.

The audit found that there were no

findings or significant deficiencies for the year ended 9/30/2016.

A copy of the report can be requested by calling South Central Missouri Community Action Agency, 573-325-4255.

Health Services

A total of 731 HS/EHS/HBO children up to date according to state EPSDT schedule at the end of program year. There were 2 diagnosed as needing medical treatment and 2 received medical treatment.

- ***87% of the HS/EHS/HBO children where up to date on their EPSDT schedule during the 2015-2016 program year.***

423 HS and 283 EHS children received

dental preventative care and 429 HS children completed an oral health examination during 2015-2016. 242 EHS/HBO children received a dental exam.

- ***96% of the Head Start children had continuous accessible dental care at the end of the enrollment year.***
- ***134 HS children needed dental treatment and 91 received treatment.***



South Central Missouri Community Action Agency

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2016-2017 Proposed Funding

Regular Head Start (2016-2017)

Program Operations: \$3,355,873.00

Training/Technical Assistance: \$43,911.00

Early Head Start (2016-2017)

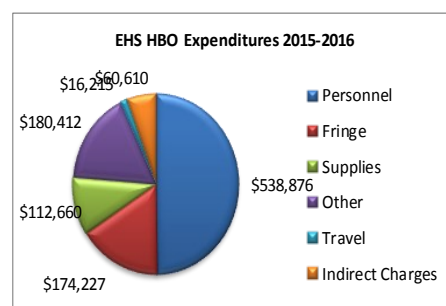
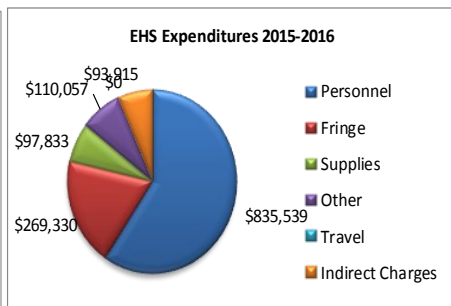
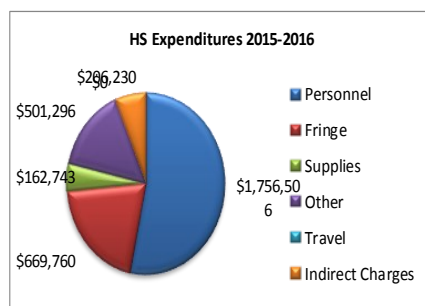
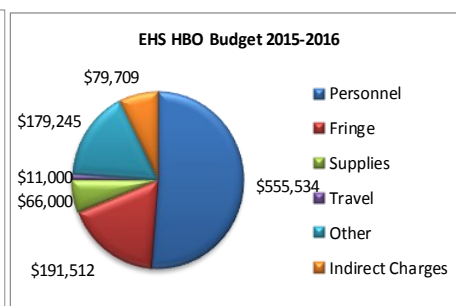
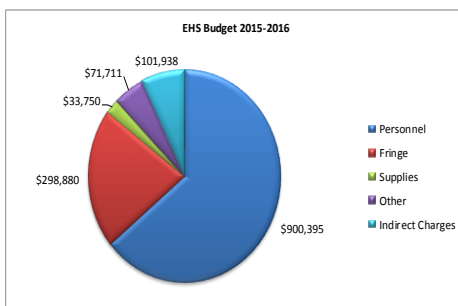
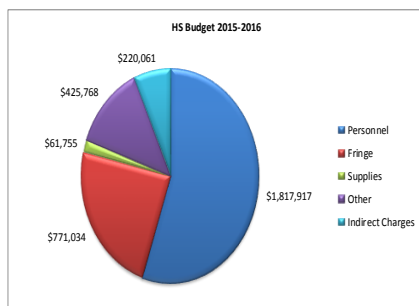
Program Operations: \$1,431,994.00

Training/Technical Assistance: \$30,455.00

Maternal, Infant, and Early Childhood Home Visiting Program (MIECHV) (10/01/2016)

Program Operations: \$920,000.00

Budget and Expenditures 2015-2016



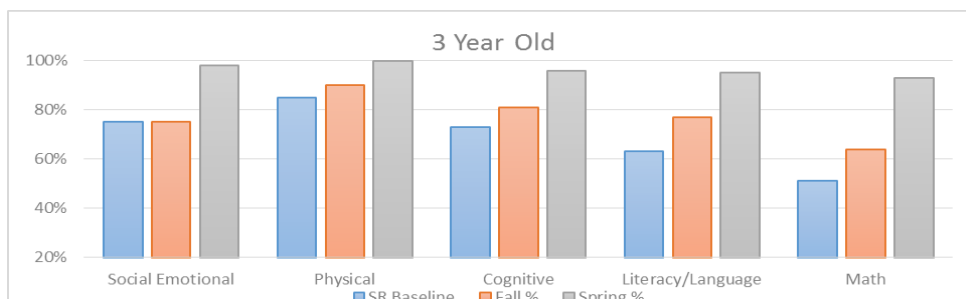
Budget

- The *wages* budget category includes salaries for all Head Start staff and *fringe* includes all staff benefits such as health insurance.
- Supplies* includes all office supplies, classroom supplies and cleaning supplies.
- Travel* includes expenses for out of area travel
- Other* includes expenses like rent, utilities, insurance, parent services, and fuel for vehicles.
- Indirect* is a percentage of the total grant amount for established administrative services from the grantee.

Total CACFP income for 2015-2016 was \$368,673.90.

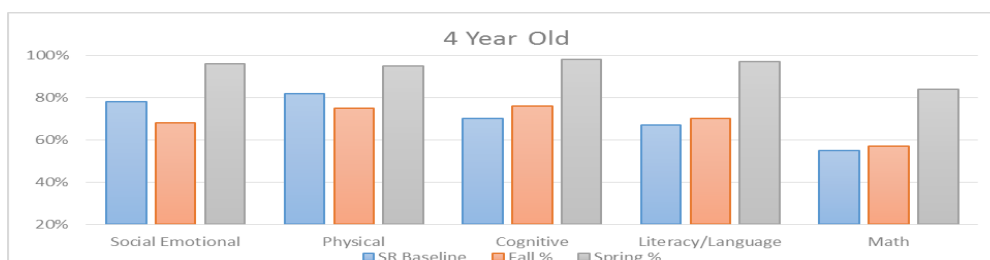
SCMCAA HEAD START FALL SCHOOL READINESS REPORT 2015-2016

Growth Summary for 3 year olds



The growth summary is assessed in all areas of development that we are currently measuring with Teaching Strategies Gold. It is compared to the Widely Held Expectations based on approximately 254 three year old children. The greatest strength is physical with 93%, followed closely by social emotional at 91%. The weakest domains are literacy and math, both are at 87%. The average for all three year old children with finalized checkpoint objectives is 89%.

Growth Summary for 4 year olds



The growth summary is assessed in all areas of development that we are currently measuring with Teaching Strategies Gold. It is compared to the Widely Held Expectations based on approximately 183 four year old children. The greatest strength is cognitive with 98%, followed closely by physical, language and literacy all at 97%. The weakest domain is math at 86%. The average for all four year old children with finalized checkpoint objectives is 95%.

Strength and Weaknesses

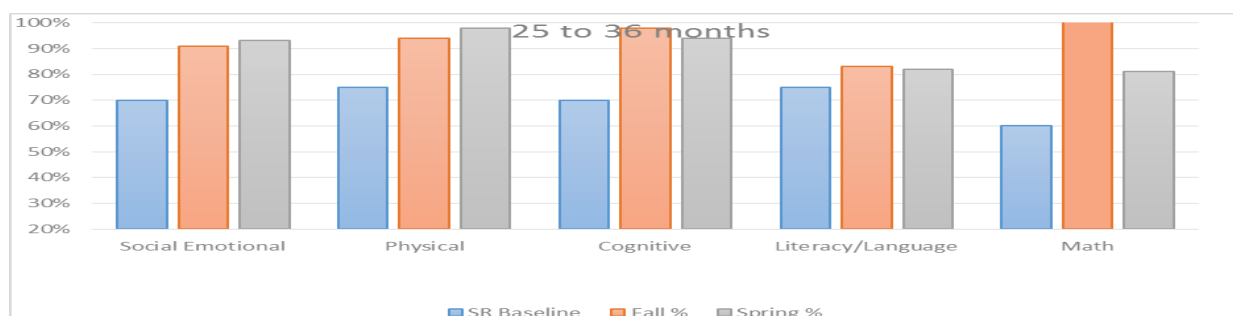
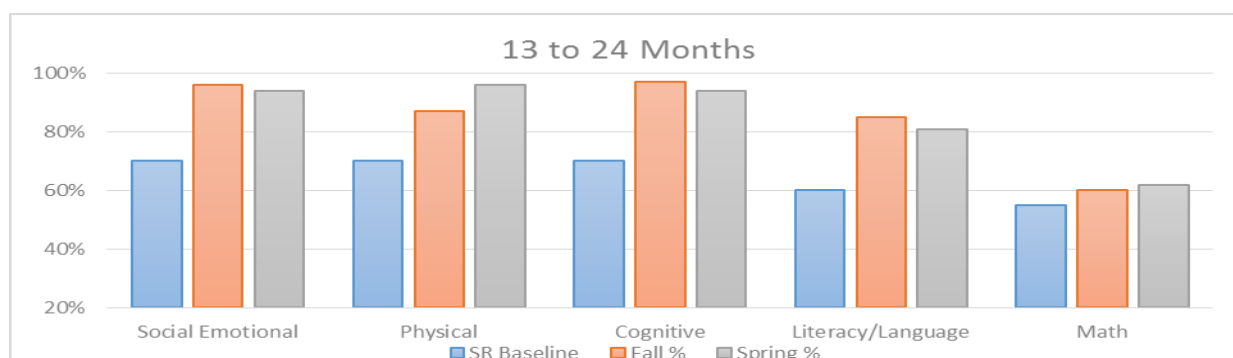
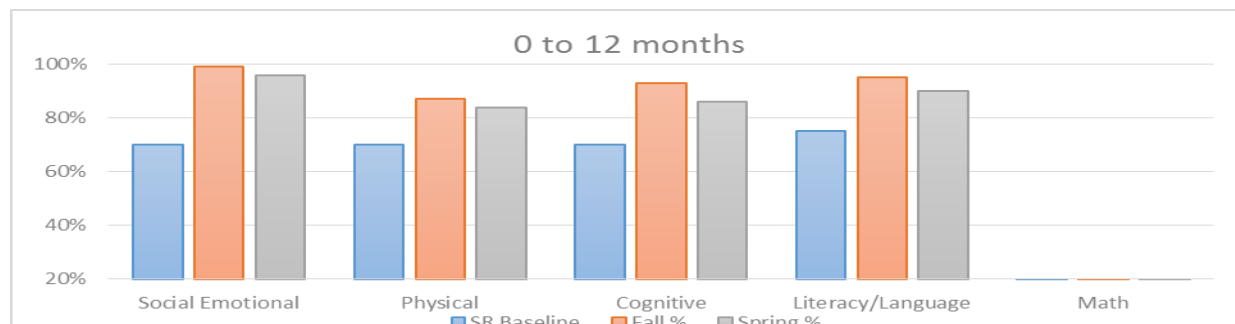
Strengths: The social emotional, cognitive, and physical areas are all areas that demonstrate strengths throughout the year. They increased steadily all year long.

Weakness: Math and literacy are areas of weakness. Math is generally a more difficult concept to teach and literacy has several smaller components entwined in it. In order to show improvement and progress in these areas next year we will continue to send home weekly literacy skill builders and we will begin to send home weekly math skill builders. Training will be provided on ways to incorporate math and literacy into circle time, transitions, and indoor and outdoor child choice time.

Program year 2016/2017- This coming school year the agency will be implementing The Head Start Outcome Early Learning Framework. The framework will be able to assist teachers to better understand the language skills for these children. This tool will help us recognize where training is needed most for each teacher. The agency will also conduct a Coaching to Fidelity observation twice a year in the fall and spring. This observation tool will assist teachers in their strengths and weaknesses on how they implement the Creative Curriculum.

SCMCAA Early Head Start 2015/2016 End of the Year School Readiness Report

2015/2016 Program Year The Agency uses Teaching Strategies Gold online assessment system. The teachers are required to do quarterly assessments based on their observations within that time frame. The Snapshot Report is what we use to analyze the School Readiness data.



Strength and Weaknesses

Strengths- Throughout the year the Social and Emotional data is strong in our Early Head Start classrooms. Teachers are attentive and responsive to the children emotional needs. Another strength is the cognitive data in our program. Teachers are engaging the children in open ended play and asking open ended questions.

Weakness- The program's weakness is in Literacy and Language. Although there is significant improvement with the ages 0-12 months. This is due to our infant rooms utilizing simple signing and sending simple signing family activities plans to the home. Concerns are mostly with the 13 to 24 months this is due to teachers not understanding how these children communicate.

Program year 2016/2017- This coming school year the agency will be implementing The Head Start Outcome Early Learning Framework. The framework will be able to assist teachers to better understand the language skills for these children. We will be implementing the CLASS observation tool for all EHS classrooms. This tool will help us recognize where training is needed most for each teacher. The agency will also conduct a Coaching to Fidelity observation twice a year in the fall and spring. This observation tool will assist teachers in their strengths and weaknesses on how they implement the Creative Curriculum.